



ADA is a Luxembourg NGO that supports various financial inclusion stakeholders around the globe through projects targeting the autonomous development of populations excluded from traditional financial services.

Joining ADA means becoming part of a multicultural organisation on a human scale that carries out innovative projects to improve the lives of vulnerable populations.

ADA is looking for a:

### **Investment Advisor**

#### **Consultant contract - 24-month – possibly renewable**

You will strengthen ADA's investment advice activities and contribute to the growth of microfinance institutions in order to better respond to the needs of populations excluded from traditional financial services.

#### **Your responsibilities:**

- Identify financial partnership opportunities with microfinance institutions (MFIs) ;
- Perform due diligence of potential partners;
- Carry out negotiations with the institutions;
- Prepare investment dossiers based on the financial and social analysis of the institutions ;
- Check all legal documents;
- Monitor the investment portfolio according to the assigned region;
- Take part in certain sector key events (investors' fairs, conferences);
- Develop partnerships, particularly with other actors in the sector.

#### **Your profile:**

- Strong knowledge of the financial inclusion sector in West Africa (BCEAO region);
- University degree in a field related to economics/finance;
- A minimum of 2 years' experience in inclusive finance;
- Significant field experience;
- Experience within an investment fund specialised in inclusive finance and/or a rating agency would be an advantage;
- Capacity to carry out the financial analysis of microfinance institutions;
- Competency in the area of risk management;
- Rigour, autonomy, proactive, ability to work in a team;
- Excellent analytical and summarising skills;
- Capacity to negotiate;
- Excellent knowledge of both spoken and written English and French;
- Availability to travel (30% of working time).

Consultant contract, ideally based in West Africa.

If you are interested in this position and want to join us, e-mail your application, together with a cover letter, for the attention of Sylvie Marquegnies, to [recrutements@ada-microfinance.lu](mailto:recrutements@ada-microfinance.lu) before 16 April 2021, citing the reference "Investment Advisor".